



# Great Harvest Bread Co. DONATION REQUEST FORM



Here at Great Harvest, we believe in giving generously to others.  
We welcome opportunities to help our community, and we appreciate your interest.

## OUR DONATION GUIDELINES:

- We donate to non-profit organizations that serve our community.
- We donate our products and gift certificates.
- We can only consider requests submitted on this form. We can no longer handle requests over the counter or by phone.
- **We require at least TWO weeks notice of any donation request.**
- Donation requests are filled on a first-come, first-serve basis. Because of the volume of requests we receive, it is more likely we can help you if you make your request early.
- We will reply to your request by phone or **preferably** by fax. We will respond approximately 1 week prior to your event... If you haven't heard from us by then, call between 9:00AM and noon; and, ask for our Donations Coordinator.

Organization Name: \_\_\_\_\_  
 Name Of Event: \_\_\_\_\_  
 Date and Time Of Event: \_\_\_\_\_ Number In Attendance: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_  
 Contact Address: \_\_\_\_\_  
 Contact Phone (Day): \_\_\_\_\_ Alt. Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Type Of Donation Requested:  
 \_\_\_\_\_ Refreshments (Please specify: \_\_\_\_\_ Bread \_\_\_\_\_ Cookies \_\_\_\_\_ Other)  
 \_\_\_\_\_ Gift Certificates

**PLEASE EXPLAIN PURPOSE OF EVENT**

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Response**

\_\_\_\_\_ Yes...We are happy to donate the following: \_\_\_\_\_  
 Retail Value Of Donation: \_\_\_\_\_  
 Please Arrange To Have The Donation Picked Up At The Bakery On \_\_\_\_\_ after \_\_\_\_\_  
 \_\_\_\_\_ SORRY... But we are unable to donate at this time.

**DOWNTOWN**  
 339 Court Street NE  
 Salem, OR 97301  
 Phone: 503-363-4697

**South**  
 3405 Commercial St. SE  
 Salem, OR 97302  
 Phone: 503.363.3215

**WEST**  
 525 Taggart Dr. NW  
 Salem, OR 97304  
 Phone: 503-363-7555

Please return this form to any of the above locations...we'll do our best to help!